

Memorandum of Understanding for Non-Signatories: UKFDP

Memorandum of Understanding (MoU)

Non-Signatory Organisations (N-SOs) participation in UK Food and Drink Pact activities

WRAP's position on UK Food and Drink Pact (UKFDP) activities is that only UKFDP Signatory Organisations (i.e. those that have signed up as members to supporting delivery of the UKFDP objectives) will have an open invitation to actively participate in the various UKFDP activities, including Working Groups.

Under certain circumstances, and at the discretion of WRAP and/or participating Signatory Organisations, there may be a need to invite N-SOs to participate in UKFDP activities as guests, for example:

- If there is an insufficient number of relevant Signatory Organisations in a WG to support delivery of the activity's objectives
- If there is a recognised 'knowledge gap' and additional specialist advice is required to support delivery *or*
- To reach parts of the supply chain not targeted as UKFDP signatories, for example smaller business.

N-SOs will be invited to join activities where this will benefit signatories, e.g. to provide a full range of expertise across the scope of the activity, however, N-SOs must be able to:

- Provide a clear 'benefit in kind' that contributes to delivery of the activity's objectives
- Demonstrate a specific competency, technical expertise or 'insight' required by the membership and
- Commit to participate in the activity

In addition to the above, N-SOs will not have any voting rights and will not Chair, or take a leading role, in any of the activities.

The participation of individual N-SOs in an activity will be reviewed after 6 months and a decision made by WRAP, and the relevant UKFDP Signatory Organisations, as to whether there is a need for their continued participation.

To participate in UKFDP activities, non-member organisations are expected to abide by the UK Food and Drink Pact Principles of Participation and agree to the following statement:

I/We [Insert name/s]

On behalf of [Insert company name]

Have read the Principles of Participation for The UK Food and Drink Pact and agree to abide by them in participating in the [insert activity]

Signed [Provide signature/s]

Date

Please return this signed document to the contact at WRAP who sent it to you, or to UKFoodandDrinkPact@wrap.ngo